

St Edward the Confessor, Barnsley

Minutes of PCC Meeting held on 19th July 2010.

Opening Prayers.

Present: M Poskitt, G Fletcher, H Fletcher, L Mace, J Moss, L Taylor-Kent, F Thompson, J Gostelow, M Gostelow.

1) Apologies for absence: R Burton. E Carr.

2) Minutes of Meeting held on 14th June were agreed.

3) Matters arising from the minutes:

- (i) The microwave has been bought.
- (ii) The letterbox has been bought and will be fitted by Mr Parker. One of the keys will be kept by G & H Fletcher and the other will be labelled and put in the safe.
- (iii) L Mace has bought her plastic drawers.
- (iv) M Poskitt has written to the tenants in the vicarage. There are still some bags of material in the vicarage garage but the tenants are OK with this at the moment.
- (v) G Fletcher will invite Sarah Arthur (Heritage Inspired) to our PCC meeting on 4th October.

4) Correspondence:

- (i) General information from the diocese was circulated.
- (ii) J Gostelow has been informed by our website host that our two-yearly subscription is due in August. As no-one else can offer this service more cheaply, it was agreed that we would renew the subscription at a cost of £53.99.

5) Reports:

- (i) G Fletcher reported that there is damp under the west window, our gutters will need re-doing, although Mr Parker says it's not desperate, and our lightning conductor needs checking. He and H Fletcher recently did a course on protecting ancient buildings.
- (ii) Sandersons can do the heating system valves and repair a leak in a pipe in the vestry in August, and it was agreed that the cost of this work, approx. £800, would be paid from the Edward Lancaster Fund.
- (iii) Brian Totty has been asked to design a reader's plaque. It was recommended that other firms should be asked to tender for this particular piece of work.
- (iv) M Poskitt has Mark Harvey's designs for the Lady Chapel window and will put them on display in church next month.
- (v) No action has been taken on the PA system and it was agreed that this would be brought back to the PCC when there is clarity about new legislation next year.
- (vi) The treasurer tabled a written report. It was agreed to defer paying any extra towards our Common Fund until we know how much our insurance will cost next month. The treasurer said that any interest from designated funds goes into the general fund as this has already been agreed by the PCC.

6) Events Committee:

- (i) It was agreed that J Gostelow will do a leaflet for distribution to the whole parish with details of events around our Harvest Festival i.e. Quiz Night, Gift Day & Coffee Morning, Harvest Festival and Pet Service, Concert and Patronal Festival with the Bishop of Wakefield. We could also flag up our Christmas Fair. F Thompson will advertise these events in the Barnsley Chronicle.

(ii) It was agreed that M Poskitt and J Gostelow will write a Gift Day letter to the congregation and that a financial review will be printed in the next edition of the Parish News.

(iii) M Poskitt, G Fletcher and F Thompson will carry out a risk assessment of the tower to see if a handrail is necessary so that tower trips can go ahead on Gift Day.

(iv) It was agreed that the church would be open from 10am to 4pm on Saturday 11th September as part of Heritage Weekend. The Wakefield Organists Association will be holding a meeting here from 3pm to 5pm and will also be playing the organ.

7) Policies:

Finance Policy: was agreed with the proviso added that two people who are not related should count collections where possible.

Memorials in Church Policy: was agreed.

Environment Policy: was agreed with the addition that an environmental audit of the church and churchyard should be done.

Child Protection Policy: was agreed - although its implementation needs to be considered.

Health and Safety Policy: the general statement on the first page (A) was agreed. Section B cannot be agreed until the responsibilities of the churchwardens have been clarified with the Archdeacon. Section C was referred to a working party comprising M Poskitt, F Thompson, G Fletcher, H Fletcher and J Gostelow.

8) Worship, Ministry and Mission:

(i) The Worship Committee has not met. The next meeting is on 10th September.

(ii) The Pastoral Committee has not met.

(iii) The Quiet Day tomorrow will consider Healing in the Christian Life.

(iv) The Deanery Synod has not met.

(v) There is a display from the Planning Group in church at the moment and the next meeting is on 27th July.

(vi) F Thompson was unable to attend the Mara Link Meeting on 18th July.

(vii) There was a poor turnout from churches at the Mayor's Parade.

(viii) The Bishop of Pontefract is coming to the parish on 23rd November and will attend our Soup and Desserts event at lunchtime.

9) A.O.B.

(i) The treasurer will be away from 29th July until 23rd August. He will leave the cheque book with J Moss but it is unlikely that any bills will need paying during that time. Collections etc. can be left in the safe for his return.

(ii) L Taylor-Kent has repaired the flag. She gave the treasurer £63 from the congregation for repair of an old altar frontal.

(iii) G Fletcher had quotes for decorating the vestry: £535, the office: £310 and the stairs: £350. It was agreed that this work would not be carried out until any adaptations to the church building were agreed.

(iv) M Poskitt circulated publicity materials from Promote your church.co.uk and there was a brief discussion about publicity and improving our notice boards.

Date and time of next meeting: 2.15pm on Monday 6th September 2010 in the vestry.

Signed..... **Date**.....